



40 South 6th Street, Cottage Grove, Oregon 97424

**Step 1:**

**Letter of Initial Inquiry**

Geographically qualifying, 501(C)3 charitable organizations in N. Douglas and S. Lane County (Yoncalla to the south, Creswell to the north, Lorane to the west and also encompassing the Greater London and Dorena areas) must first complete and **submit** this form. This form may be emailed, US mailed or hand-delivered to: Tyson Woodard, Administrator, Woodard Family Foundation, 40 S. 6th Street, Cottage Grove, Oregon 97424, **tyson@woodardff.com**. If door is locked, please use the "Book Drop" left of front door.

Full Legal Name of Organization:

Employer/Federal Identification Number (EIN):

Website:

*(This number can be found on the most recent tax-exemption letter indicating 501(c)(3) status)*

Mailing Address/PO Box:

City:

State:

Zip:

Phone:

Contact Person: Title:

First Name:

Last Name:

Phone:

Email:

Name of Applicant Organization's Chief Executive Officer / Executive Director:

Title:

First Name:

Last Name:

Names of Applicant Organizations' Officers of the Board of Directors:

Board Chair:

Title:

First Name:

Last Name:

Vice President:

Title:

First Name:

Last Name:

Secretary:

Title:

First Name:

Last Name:

Treasurer:

Title:

First Name:

Last Name:

Date Applicant Organization's Fiscal Year Begins:

Category of Support Which a Formal Grant Application Would Request: (See WFF Website for Definition of Each Category)

Project Support

General Operating Support

Research

Seed Money

Capital Grant

Collaborative Grant

Emergency Fund

Endowment

Technical Assistance

Matching/Challenge Grant (in support of a listing from the categories above identify which one)

Title of Project or Initiative:

Dollar Amount Requested:

Date Project or Initiative Started or Will Start:

Include a one-page letter on organization's letterhead that briefly summarizes the project or initiative.